 BOARD POLICY	Policy #:BG-004	TYPE: Governance
	Effective Date: September 30, 2003 (Minute: #03.09.6)	
TITLE: AFM Board of Governors Self-Assessment	Reviewed: October 2, 2008	
	Minute: .08.10.15	

Policy Statement:

All members of the Board of Governors for the Addictions Foundation of Manitoba will complete a Board Self-Evaluation Questionnaire, on an annual basis, during a regular board meeting.

Context:

Consistent with the Manitoba Health and AFM Deliverables and Measurements of Performance dated April 1, 2003 – March 31, 2004, (AFM Deliverable #6), the first Self-Assessment Evaluation Report was submitted to Manitoba Health February 27, 2004. In subsequent years the report will be prepared by March 31'st and presented to the Board of Governors at their next regular meeting.

The Board of Governors Self-Assessment report will be beneficial in future goal setting and decision making, in order to continually strengthen and reinforce Board Governance and operations.

Guidelines:

The Board Self Assessment report, which includes follow-up action plans as required, will be prepared on an annual basis. The self-assessment report may contain the following information:

- General
- Governance Evaluation
- Board/Organization Relationship
- Board Evaluation
- Schedule of reviews

Roles and Responsibilities:


The Board Chair is responsible for ensuring that:

- the Board of Governors Self-Assessment Questionnaire, (Attached Appendix), is completed annually, during a regular board meeting.
- a report on the results is prepared on an annual basis by March 31'st
- the preparation of the report is done in a manner that respects the confidentiality of the individual Board Member's self-assessments.

Secretariat to the Board will assist in the administration of the questionnaire and in the preparation of the report.

ADDITIONAL INFORMATION:

- Appendix - Board Self-Evaluation Questionnaire

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History:

Last Revision: September 26, 2006

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Reviewed: October 2, 2008 - no changes