

 <b>BOARD POLICY</b>	<b>Policy #:</b> EL-007	<b>TYPE:</b> <b>Executive-Limitations</b>
	<b>Effective Date:</b> June 29, 2004	
<b>TITLE:</b> <b>Information Management</b>	<b>Reviewed:</b> June 26, 2007	
	<b>Minute #:</b> 07.06.14	

**Policy Statement:**

The CEO shall not fail to develop and maintain effective information systems that assist the organization in effectively carrying out and evaluating the Board's policies in a format that is standard and compatible with provincial initiatives, and avoids duplication. Accordingly, the CEO shall not:

- 1.0 Fail to maintain an up-to-date prioritized plan for necessary information systems enhancements or acquisitions.
- 2.0 Utilize information systems that are incompatible with provincial systems.
- 3.0 Fail to develop and apply implementation plans that ensure a smooth transition to new information systems.
- 4.0 Fail to evaluate the effectiveness and efficiency of information systems as prescribed by Manitoba Health (Privacy Impact Assessment process– PIA).
- 5.0 Fail to ensure that technical support for the system will be available when needed.
- 6.0 Fail to meet legislated requirements regarding retention, confidentiality, and freedom of information and protection of privacy.
- 7.0 Permit client-related system development which:
  - 7.1 Unnecessarily duplicates collection of client-related information.
  - 7.2 Fails to provide baseline health status information
- 8.0 Permit system development which does not consider compliance with legislative requirements.